



JOB OPPORTUNITY

02 Positions: Underwriting Staff

01 at Head Office and 01 at Thanaleng Dry Port

About Company

Phongsavanh Insurance (APA) Co., Ltd is a composite Insurance company in Laos. Part of the Phongsavanh Group. Phongsavanh Insurance provides insurance products to protect the lives and belongings of individuals, families and businesses. Our Vision is to create a reputation of professional insurance Company with customer core values at the heart of its operation and to deliver first class service in all our actions with clients. We are looking for passionate and energetic people to join the team to help shape the future of Phongsavanh Insurance.

Key responsibilities:

- Sell insurance and perform loss adjuster duties.
- Prepare and provide daily sales report.
- Coordinate with relevant parties.

Key requirements:

- Bachelor's degree in Business Administration or related.
- At least 1-2 year work experience in insurance sector.
- Enthusiastic and attention to detail and opened personality.
- Good written and verbal communication skills (English and local language).
- Great interpersonal skills and the ability to operate under pressure.
- 01 staff working at Head Office (Thatluang Tai Village, Xaysettha District, Vientiane Capital) and 01 Staff Working at Thanaleng Dry Port office (Dongphosy Village, Hatxayfong District, Vientiane Capital).
- For 01 staff preferably resident living around Thanaleng area.

Key benefits:

- ✓ Competitive remuneration
- ✓ Comprehensive on job training
- ✓ A supportive environment

Apply now:

Submit your CV, Application Letter **in writing in English** and other relevant application documents to our Human Resource Department at Career@apa.com.la

More information:

Website: <https://apa.com.la/career/>

Email: info@apa.com.la

Only shortlisted candidate will be contacted for interview.

Closing date for applications: 30th June 2022.